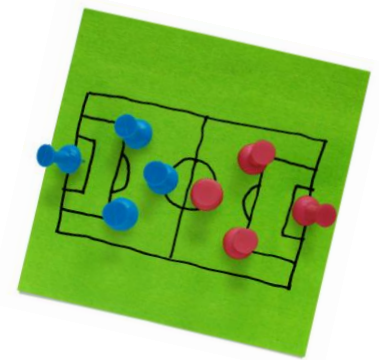


Hello and welcome to

Smells Like Team Spirit



The secret to high-performance team productivity

Length/Format

3 hours (workshop, discussion, planning and practical action)

Overview

YOU may be a 'productivity ninja' but what about Dave from accounts?! Well, this workshop brings the whole team together to focus on key changes and practical behaviours that will increase team productivity. This workshop is a 'choose your own adventure' format, where the team work together to choose different areas to focus on (listed below) and then work together to develop practical action plans to improve performance and even make changes on the day. Throughout the session we introduce leading-edge team productivity theory and techniques from 37Signals, Verne Harnish, Merlin Mann, McKinsey, Charles Leadbeater, Google, David Allen & Nancy Kline.

What you'll learn & do:

Introduction:

- What makes a team tick... and why it's different from what makes YOU tick
- An overview of group theory & "productivity team roles"
- The current state of play for your team: what's going well, what could be better, what would a high-performing team look like for you.

The team will then work on 3 of the following 30 minute modules, chosen in advance*:

- Alignment to purpose: agreeing how as a team, success is measured. This section helps implement a daily or weekly 'huddle' to promote constant alignment and a steely focus on what really matters
- Pet peeves: A chance for the team to discuss and rectify those oh-so-human elements of team performance (in a sensitive, safe environment) and agree a productive way forward.
- Team schedules and life-cycles: work on ensuring optimum workflow management for your team's daily, weekly, monthly, quarterly and annual cycles
- Digital collaboration: discuss the tools already used, showcase & discuss what else is out there
- Paper Reference-File Spring Clean: Clearing the decks so everyone knows what's what.
- Digital Spring Cleaning: purging un-used shared files on the server, agreeing which versions to use, agreeing and implementing the right shared folder structure to save time and hassle
- Creativity and Innovation: discuss innovation techniques such as Google's 70/20/10 rule and develop an action plan to support increasing creativity in the team

Optional:

*A team diagnostic survey is also available to help work out where the session should best focus

**Should you wish to cover all of the optional modules, the workshop is available as a full day (6 hour) version.

If you would like more information or would like
To book a session now, please contact us via:

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think productive 